**Software Engineering G6046**

| **Team Number** | 35 |
| --- | --- |
| **Names of team members present** | Dzhan Hasan, Eliza Back, Rie Tse, Sean Wadsworth |
| **Meeting format** | Discord |
| **Date and time** | 21/02/22 16:00 |
| **Meeting co-ordinator** | Eliza Back |

1. **Matters to note from last meeting**

n/a

1. **Issues discussed at this meeting**

* Decided on a slot for the Phase A meeting
* Updated other members on progress made in sprint 1
* Agreed upon task time slots and finalised the initial PERT chart

1. **Decisions agreed at this meeting**

* Eliza will finish the PERT chart and any relevant documentation needed before the Phase A progress meeting
* Sean will continue to build upon the game prototype
* Other tasks will be allocated during the seminar discussion on 22/02/22

1. **Date of next meeting**

22/02/22 15:30, Focus: Pre-Seminar Discussion

**END**